

RISK ASSESSMENT FORM

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| <p>Name of event:</p> <p>Date of event:</p> <p>Time of event:</p> <p>Location: Emmanuel Meeting House – <i>Specify Rooms</i></p> | <p>No. of Persons at Risk: Guests: (specify numbers of adults and children) Helpers: Total number</p> <p>Note: Activities that pose risk to more than one person or members of the public should be afforded High Priority</p> <p>See 'RISK RATING INFORMATION' at end of document</p> | <p>Assessment Number: Emm yyyymm</p> <p>Assessment Date:</p> <p>Assessor:</p> |
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| Activity/Process | Areas of Risk | Likelihood, severity & risk* | Steps to reduce risk | Person Responsible | Signed off when done |
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| <i>To establish Risk Rating, multiply "Likelihood" by the "Severity"</i> | LIKELIHOOD | SEVERITY OF INJURY | RATING BANDS |
| | 1 Most unlikely | 1 Trivial injury(ies) | 1&2 Minimal Risk |
| | 2 Unlikely | 2 Slight injury(ies) | 3&4 Low Risk |
| | 3 Likely | 3 Serious injury(ies) | 6&8 Medium Risk |
| | 4 Most likely | 4 Major injury(ies) or death | 9,12&16 High Risk |